

Haynes Academy

2018 – 2019

Jefferson Parish Public Schools - Community Service Hours Form

Place this form in the red-colored Community Service bin which is located on the bookcase to the left of the Guidance Office door.

Additional service forms can be found on www.haynesacademyguidance.com under the "Forms" tab.

Date submitted to Community Service Mailbox: _____

Student's Name: _____ Grade: _____

Where service was provided: _____

Describe service performed: _____

List **EACH** date and hours service was performed: _____

Total number of hours performed: _____

Signature and title of adult who supervised the service hours:

Signature

Title

If other than school, phone number for verification: _____

Check the appropriate deadline date:

- | | | |
|-------|--------------------------|---|
| _____ | August 20, 2018 | Summer deadline |
| _____ | December 10, 2018 | Fall semester deadline |
| _____ | April 15, 2019 | Deadline for all 12th and deadline for 9 th – 11 th to receive service hour credit for Haynes' Annual Awards Ceremony |
| _____ | May 20, 2019 | Spring semester deadline |

→ Signature of student's parent/guardian: _____

→ Signature of student verifying he/she did the work: _____

→ Signature of high school counselor: _____

Awards are based on the following **cumulative** hours per grade level. **Freshmen of 2014-2015 (Class of 2018 and classes thereafter)** must earn at least **80 hours** to be recognized on the graduation program and earn a Community Service Diploma Endorsement Seal from the State Department on their Haynes graduation diploma.